


## [ How to print out the school certificates ]

Portal Log-in > Online Transcripts & Certificate



연세포털서비스  
YONSEI PORTAL SERVICE

환영합니다!







진리와 자유를 향한 연세의 도전

**YONSEI PORTAL**

YONSEI UNIVERSITY

**로그인 (Login)**







### YONSEI SERVICE

 Academic Information System	 Undergraduate Course Enrollment	 Graduate Course Enrollment
 Course Catalogue and Syllabus	 Final Grades for Current Semester	 LearnUs

### ACADEMIC LINK

Electronic Roster	LearnUs
Parent Service	Graduate Admissions ...
Inbound Study Abroad ...	Issue Student ID

### IT SERVICE

 Online Transcripts & Certificates	 Web Mail	 IT Service(Sinchon)
 IT Service(Mirae)	 Int'l Campus Shuttle Bus	 Wonju Shuttle Bus Notice

### ADMIN. LINK

ERP Administration Info...	Ethics Center
Research Management	Yonsei Researcher Inf...
Space Reservation Syst...	Issue ID Card
Groupware	Year-end Tax Settlem...

## Consent to the Collection and Use of Personal Information

Korean

### Agreement with your Personal Information (PI) Collection, Utilization, and Processing Entrustment to Trustee

Yonsei University provides services for issuing certificates and others by entrusting DIGITALZONE Inc.. In order for us to offer those convenience, we need your agreement with the collection, utilization, and processing entrustment of your PI to trustee for the following reasons.

☒ Agree ☐ Disagree

### Consent to the collection and use of personal information

Keeping your personal information safe is one of our top priorities.

In accordance with [Korean personal information protection act] article 17, We would like to have your consent to receive and use your personal information to the extent necessary to perform your duties as follows:

1. Receptor: Yonsei Univ. Office of External Affairs and Development

☒ Agree ☐ Disagree

Yonsei Univ. Office of External Affairs and Development,

Yonsei Univ. Alumni Association

In order to provide various benefits for alumni,  
please update your contact information.

**Update Information**

Information Save (Confirm) or Skip (Cancel)

## Update Alumni Information

### Basic Information

Name			
Date of Birth			
Major			
Cell Phone *	<input type="text"/>	-	<input type="text"/>
Email Address *	<input type="text"/>		
Home Phone	<input type="text"/>	-	<input type="text"/>
Home Address *	Zip Code	<input type="text"/>	<input type="button" value="Find Zip Code (Korea only)"/>
	※ If you live abroad, please enter "00000" in Zip Code field and add your Zip Code at the end of the address field.		
	Address	<input type="text"/>	
Are you working now?	<input checked="" type="radio"/> Yes <input type="radio"/> No		

### Work Information

Company Name *	<input type="text"/>		
Department	<input type="text"/>		
Job Title	<input type="text"/>		
Work Phone *	<input type="text"/>	-	<input type="text"/>
Work Address *	Zip Code	<input type="text"/>	<input type="button" value="Find Zip Code (Korea only)"/>
	※ If you live abroad, please enter "00000" in Zip Code field and add your Zip Code at the end of the address field.		
	Address	<input type="text"/>	

rsvp.yonsei.ac.kr 내용:

Do you want to cancel your information correction and go to the certificate printing page?

확인

취소

Confirm

Cancel

## Online Printing > Order > Select Certificate



연세대학교  
YONSEI UNIVERSITY

Online Certificate Issuance

### ONLINE PRINTING

Just click, and you can print out necessary certificate(s) immediately, or send the printing right to a designated person free of charge via email regardless of time and place.

click



ONLINE PRINTING

MAILING REQUEST

VERIFICATION

CUSTOMER CENTER

#### Notice

New Location of Univ. Service Ctr.	2023-01-13
Increase of Domestic Express Mailing Service Fee	2021-09-06
Increase of Domestic Express Mailing Service Fee	2021-02-25
Temporary Stop for Certificate Issuance	2020-08-21

#### FAQ

Settings	>
Clicked the issue button, but the preview is not visible on the screen.	>
How can I view payment result?	>
Which printer models are available for printout?	>

### Online printing | Select Certificate

HOME > Online printing > Select Certificate

Order	Document	Certificate Language	Copies	Remarks
Order Box >	Transcript	Korean	0 Copies	<input type="checkbox"/> Add 4.5 grading scale GPA
Unissued >		English	0 Copies	<input type="checkbox"/> Add 4.5 grading scale GPA
User Guide >	Attendance	Korean	0 Copies	
		English	0 Copies	
	Enrollment	Korean	0 Copies	
		English	0 Copies	
	Recipient of Scholarship	Korean	0 Copies	
		English	0 Copies	

\* The type of available certificate depends on your semester or enrollment status.