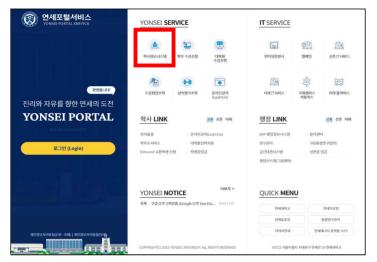
* How to Apply for a Leave of Absence

1. Yonsei Portal(http://portal.yonsei.ac.kr) \rightarrow Academic Information System \rightarrow Log-in





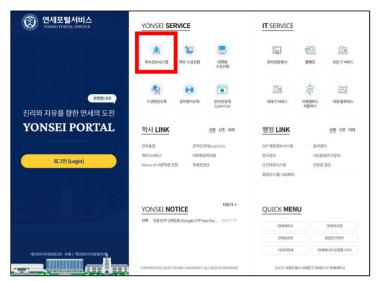
2. Academic Information → Academic Affairs → Student → Application for leave of absence (graduate school) → Select 'Leave of Absence Type' → Upload Documents if any → View (Agree with the Notice on personal data collecting and use) → Apply





* Application for Return

1. Yonsei Portal(http://portal.yonsei.ac.kr) \rightarrow Academic Information System \rightarrow Log-in





- 2. Academic Information \rightarrow Academic Affairs \rightarrow Student \rightarrow Application for return \rightarrow View (Agree with the Notice on personal data collecting and use) \rightarrow Apply
- 3. If you need to update your bank account information, please click "Change of Account Info"





* Result

- 1. You can check the application status / You can withdraw the application before it's approved
 - * If your application status is shown as approved, you cannot check or modify the application





2. Or Academic Information \rightarrow Academic Affairs \rightarrow Student \rightarrow Academic information check \rightarrow Profile \rightarrow 'School Register Status' next to your photo

