

2023

GLOBAL INSTITUTE OF THEOLOGY



Fall 2023 Application Guidelines for International Students (GIT)



Global Institute of Theology
YONSEI UNIVERSITY

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- GLOBAL INSTITUTE OF THEOLOGY, Admissions for Int'l Students -
Please Read The Following Guidelines Before You Apply

1 This guideline is for those who wish to apply for either a Th.M. or a Ph.D. program of the Global Institute of Theology (GIT) of the United Graduate School of Theology (UGST) at Yonsei University (Full-time and Daytime courses) as a foreign (international) student.

2 Online Application: visit our website (<https://git.yonsei.ac.kr>) and see [ADMISSIONS] menu to find the online application website. All application materials must be submitted through the designated online application system. (Mailing or E-mail submission is NOT applicable)

3 **You are NOT allowed to change, replace, or cancel your application form once submitted.**

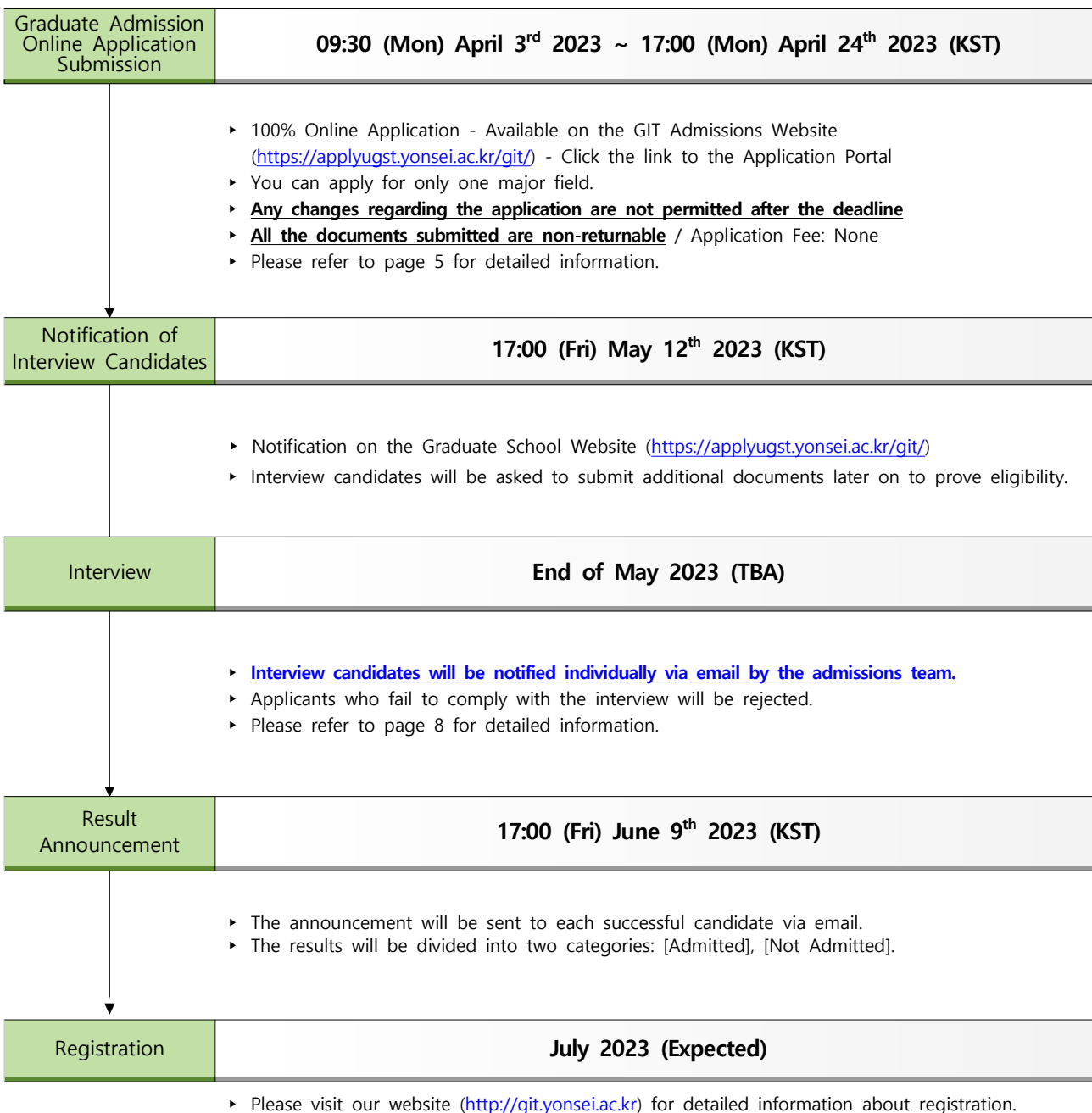
Please make sure to fill out the application form correctly before you submit it. We are not responsible for any result caused by missing or false information written in the application.

- A. Choose the right degree course that you would like to apply for. Applicants should choose one application field either *Master's Program* (Th.M.) or *Doctoral Program* (Ph.D.)
- B. Be careful not to make any mistake when you enter your name, date of birth, nationality, foreign registration number (if any), and contact details. Missing or false information may put you at further disadvantages in the process of evaluation. Please double-check the application information before you finish submitting.
- C. **Your name in English, date of birth must be identical with the information on your passport.**

4 Be sure to remember your application number as it will be used to track your application result.

5 **Once an online application is completed and submitted, it cannot be canceled or withdrawn.**

6 Application Fee (GIT Admissions for International Students): **N/A**



▣ **Submitting the original application documents (Refer to the page 5~6 for details)**

1. Those subject to Interview must submit the original application documents (**official degree certificate & official transcript of the previous university**) by mail or by visiting the GIT office from the date of notification of interview candidates till the start of the semester.
2. **'Certificate of Admission' will be delivered for visa issuance after confirming the original documents and acknowledging receipt of acceptance letter.**
3. **Please check the procedure for issuing a visa if you are selected as an successful candidate.**
4. Applicants from overseas universities shall submit a certificate of degree with Apostille or consular verification (Applicants with a degree from universities in China shall submit a certificate by CDGDC or CHSI).
5. All the documents submitted are non-returnable. However, if you bring the originals and photocopies to the graduate school office, the originals can be returned after checking them.

2-1 How to Apply

- Click the link to the Online Application Website: <http://applyugst.yonsei.ac.kr/git> (※ Application Fee: None)
Contact the GIT administrative office if you have problems with online application.
E-mail: gitadms@yonsei.ac.kr / **Tel:** +32-749-2813, +02-2123-3246 / **Fax:** +82-2-2123-8642
[Available 09:30 ~ 17:00 during the application period, except Saturdays, Sundays, and national holidays]

- 1) Name and date of birth must be identical with the ones on your passport.
※ Make sure not to mistype your name, date of birth and passport number.
- 2) You need to submit your applications following the steps below.
 - (a) Visit the website of Global Institute of Theology (<http://git.yonsei.ac.kr>) and click the pop-up link to Application Portal. You will be asked to set up an account.
 - (b) Or you can visit the online application website directly: <http://applyugst.yonsei.ac.kr/git>
- 3) Please fill out your selection correctly (application field, personal information, education background, language proficiency, religious background, etc.). Changes cannot be made after submission of your application.
- 4) It is your responsibility to ensure that your contact details are correct and up to date.

2-2 Important Reminders

- Inquiries about online application and supporting documents:
E-mail: gitadms@yonsei.ac.kr / **Tel:** +32-749-2813, +02-2123-3246
[Available 09:30 ~ 17:00 during the application period, except Saturdays, Sundays, and national holidays]

- 1) Please note that we do NOT accept any applications and references in hard copy. Applicants are advised to inform their referees of the submission process in advance. Your application cannot be canceled once submitted.
- 2) You need to **scan** the original copies of all the supporting documents and upload them on the application website. If they are written in other languages than English or Korean, they should be submitted along with notarized copies **translated into English or Korean.**
- 3) You can apply for **only one major field.**
- 4) If any documents are found to be false, your admission to Yonsei University will be revoked.
- 5) If you have not submitted all the required documents, your application will be excluded from the evaluation.
- 6) New students are not allowed to take leave of absence in their first semester. (except for the case of military service or illness – evidential document is required in this case)
- 7) The application process will follow the rules established by the Admissions Committee.**
- 8) The online application service will be outsourced to a third party, but your personal information (name, social security number, contact details, academic records etc.) will not be used for other purposes than processing your application. The personal information of the final successful candidate will be used as data for the creation of the academic register of our school, so please **agree to the collection and use of personal information** upon application.
- 9) Please keep checking your email regularly after the announcement of results for any important notice.**
- 10) International students must visit a local immigration office and **apply for a foreign registration card within 90 days of their entry into Korea.**

- You need to scan the original copies of all the documents and upload them on the application portal. If they are written in other languages than English or Korean, they should be submitted along with notarized copies translated into English or Korean.
- Admitted students will be required to submit the original copies of official degree diploma (and degree certificate issued by CDGDC/CHSI: graduates from China only) to the GIT Office.

3-1 Mandatory Documents

Documents		Master	PhD	Notes	
1	Online Application Form (including your photo)	○	○	* You must upload your photo in JPG, which will be used for your student ID card upon admission.	
2	Official undergraduate degree certificate	○	○	<p>* Applicants from overseas universities shall submit a certificate of degree with Apostille or consular verification(Applicants with a degree from universities in China: submit a certificate by CDGDC or CHSI)</p> <p>* If you have not graduated yet, you need to submit proof of expected graduation or certificate of attendance/enrollment.</p> <p>* Applicants who graduated/are expected to graduate from universities outside of Korea must submit original copy of graduation certificate along with degree certificate within 10 days of the semester start date.</p> <p>* Applicants who graduated/are expected to graduate from universities outside of Korea must submit "Release of Information Form/Letter of Consent" (available on our website: http://git.yonsei.ac.kr - Notice - Downloads).</p> <p>* Documents issued in China should be notarized by the Public Notary Office (公证处). (refer to page 6)</p> <p>* 「Page 6. 3-2」 ② Applicant who has completed his/her entire course of education outside of Korea from elementary school to undergraduate, must submit proof of graduation and official transcripts of entire education period.</p> <p>* If you have transferred university, you need to submit transcripts of both universities or colleges.</p> <p>* If it is different from the grading system in Korea, attach the official description data to avoid disadvantage.</p>	
3	Official Transcript (Undergraduate)	○	○		
4	Official graduate degree certificate	-	○		
5	Official Transcript (Graduate)	-	○		
6	Statement of Purpose & Research Plan	○	○	<p>* Statement of Purpose and Study Plan should be completed on the application portal.</p> <p>* The statement of purpose should be written within 2~3 pages of A4 paper in total to describe three topics (self-introduction, reason of application, purpose of research and future plan).</p>	
7	Recent Academic Paper	○	○	<p>* Recent Academic Paper should be submitted to indicate your interested topic.</p> <p>* Ph.D. applicant is recommended to submit his/her master's thesis abstract if applicable.</p>	
8	Two letters of recommendation (Recommended to submit, but not mandatory)	○	○	<p>* You must arrange to supply two academic references.</p> <p>* You should upload the scanned images on the application system or ask your recommender(s) to send their reference letter to gitadms@yonsei.ac.kr. (You may choose either or both ways)</p> <p>* Deadline for submission is as same as Application deadline.</p>	
9	A copy of your passport	○	○		
10	Proof of funds	-	-	* The certificate of scholarship will be issued if admitted	
11	Language Proficiency Test Results	○	○	<p>* You must submit at least one of the documents listed below. (Test score report must be within the validity period.)</p> <p>* School Reporting is not allowed.</p>	
				1	English Test Score Report (for Th.M.): TOEFL IBT 88 (PBT 570), IELTS 6.5 (For institutional TOEFL, only tests taken at Yonsei University are valid. Test schedule is available on our website)
				2	English Test Score Report (for Ph.D.): TOEFL IBT 100 (PBT 600), IELTS 7.0 (For institutional TOEFL, only tests taken at Yonsei University are valid. Test schedule is available on our website)
3	Documents proving your English proficiency [Or recognizing academic background in English] ex) Document showing your country of birth or official letter certifying a medium of instruction in English from the previous university more than two years				
				<p>* Korean Test Score Report (if any): TOPIK level 2 or higher</p> <p>* Test score reports must be valid within 2 years.</p>	

3-2 Documents to Confirm Eligibility (Submit ① or ②)

Documents		Original or Certified	Notes
① Non-Korean applicant with Non-Korean parents	Proof of you and your parents' nationality	○	<ul style="list-style-type: none"> * Copies of applicant's and his/her parents' passports * If parents passed away or divorced, please submit an official document that proves their legal status. * Certificate of renunciation of Korean nationality (for Korean descent applicant & both parents)
	Official document indicating the relationship between you and your parents	○	<ul style="list-style-type: none"> * Birth Certificate (or other legal documents) indicating the relationship between the applicant and his/her parents * (Chinese applicants only) "Notarized Kinship of applicant and his/her parents (in English)" Or "Notarized Household Register (in English)"
	Letter of Confirmation (Non-Korean)	Signature Required	* Refer to the attached form at the GIT Website > ADMISSIONS > How to Apply
② Applicant who has completed his/her entire formal education outside of Korea from elementary to higher education (bachelor's degree)	Proof of graduation that covers your entire education period	○	<ul style="list-style-type: none"> * Documents issued by Chinese institutions should be notarized by the Public Notary Office (公证处). * Documents in other languages should be submitted along with notarized/apostilled copies translated into English or Korean. * Certificate of The Entry & Exit should be issued covering the entire period of his/her education outside of Korea from elementary to bachelor's degree.
	Transcripts for your entire education period	○	
	Certificate of The Entry & Exit (covering the entire period)	○	
	School Report Form (entire education outside of Korea)	Signature Required	* Refer to the attached form at the GIT Website > ADMISSIONS > How to Apply

3-3 Documents for Verifying Academic Requirements

Documents		Notes
Applicants with a degree from universities outside of Korea/China	Release of Information Form	* You can download the form from the GIT website (http://git.yonsei.ac.kr - Notice - Downloads).
	Original Copy of Degree Certificate	<ul style="list-style-type: none"> * Issued by your alma mater (Returnable) * Submit a certificate of degree with apostille or confirmation by the Korean Consul in the country where. * If you graduated from the university in Korea, you can submit an original degree certificate without a Consul's confirmation or an apostille.
Applicants with a degree from universities in China	Release of Information Form	* You can download the form from the GIT website (http://git.yonsei.ac.kr - Notice - Downloads).
	Degree Certificate (B.A. for master's/Joint degree program, Master's degree for Doctoral degree program)	<ul style="list-style-type: none"> * Original copy from China Academic Degrees & Graduate Education Development Center (CDGDC, 教育部學位與研究生教育發展中心, http://www.cdgdc.edu.cn/) or CHSI(http://www.chsi.com.cn). Please make it notarized and translated into English if English version is not available. Please make an early application as it may take more than 2 weeks. * If your degree certificate cannot be issued by CDGDC, please submit a certified (by Korean Embassy/Consulate) copy.
	A copy of your degree diploma	* Issued by your alma mater (Returnable)

✉ Mailing Address: GIT Office, Room 113, Theology Hall, Yonsei University, 50 Yonsei-ro, Seodaemun-gu, Seoul, South Korea 03722 (Tel. +82-2-2123-3246)

4-1 Number of Admitted Students

Only a limited number of students will be accepted to our programs.

4-2 Two Key Requirements▶ **Eligibility for Entry via International Student Track**

Applicants must meet one of the two conditions below:

- 1 Non-Korean applicant with Non-Korean parents
- 2 Applicant who has completed his/her entire formal education outside of Korea from elementary to higher education (bachelor's degree)

▶ **Academic Requirements**

Applicants must meet the following requirements to apply for each degree program.

1 Master's Degree Program (Th.M.)

- (1) A bachelor's degree from an accredited college or university (or expected to receive a bachelor's degree before the semester starts)
- (2) Academic qualification that is equivalent to a bachelor's degree
- (3) Those who can graduate by August 2023
- (4) If the applicant graduated (or expects to graduate) from a non-theological department, he/she must fulfill 12 credits of theological subjects after admission, if obtained less than 12 credits in the previous university.

2 Ph.D. Degree Program

- (1) A master's degree from an accredited college or university (or expected to receive a master's degree before the semester starts)
- (2) Academic qualification that is equivalent to a master's degree
- (3) Those who can graduate by August 2023
- (4) If the applicant graduated (or expects to graduate) from a non-theological department, he/she must fulfill 12 credits of theological subjects after admission, if obtained less than 12 credits in the previous university.

3 Exception (Spring admission program only)

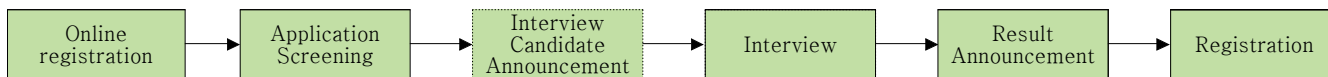
Those who can graduate by March for those who are scheduled to graduate from a bachelor's(Master's) degree in Japan

Campus	College	Department	Program		Sub application field
			ThM	PhD	
Seoul Campus	United Graduate School of Theology	Global Institute of Theology	○	○	<ul style="list-style-type: none"> - The Old testament - The New testament - Systematic Theology and Theology of Culture - Philosophy of Religion - Church History - Christian Ethics - Christian Education - Counseling and Coaching - World Christianity and Mission studies

* Applicants are required to choose their specific application field if it is listed in the chart above.

6-1 Admission Process

Process



1) Online Registration Period

- a) Visit the website of Global Institute of Theology (<http://git.yonsei.ac.kr>) and click the pop-up link to Application Portal. You will be asked to set up an account.
- b) Or you can visit the online application website directly: <http://applyugst.yonsei.ac.kr/git>.
- c) Application Fee: None

2) Document Submission

- a) **All the documents must be submitted through on the Application Portal.**
- b) Applications with missing documents will not be considered.

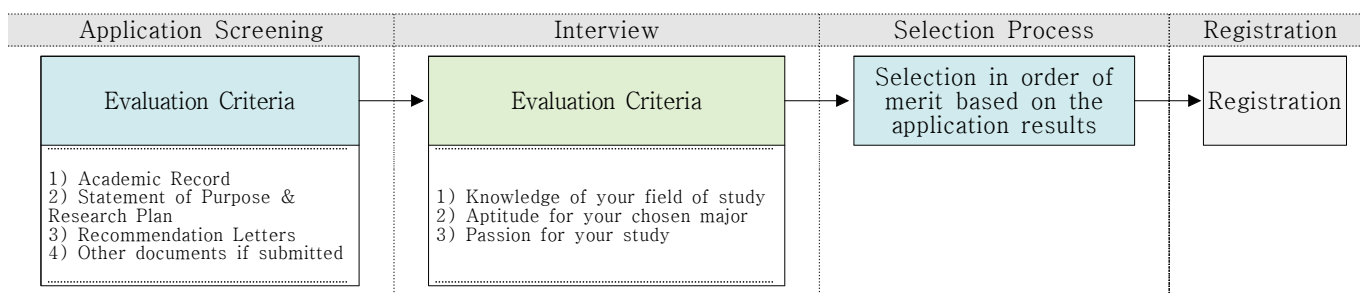
3) Interview

- a) Interview candidates will be notified individually via email by the admissions team.
- b) Applicants who refuse to have an interview will be rejected.

4) Result Announcement

- a) The announcement will be sent to each successful candidate via email.
- b) The results will be divided into two categories: [Admitted], [Not Admitted].

6-2 Evaluation Process



※ Interview candidates will be notified individually via email.

1) Application Evaluation

Selection in order of merit based on the application results

- a) Academic Record
- b) Statement of Purpose & Research Plan
- c) Recommendation Letters (if any)
- d) Other required documents if submitted

2) Interview Evaluation

Selection in order of merit based on application and interview results

- a) Knowledge of your field of study
 - b) Aptitude for your chosen major
 - c) Passion for your study
- ※ Candidates who refuse to attend the interview will be rejected.

7

Tuition, Scholarship and Dormitory Information

GLOBAL INSTITUTE OF THEOLOGY, YONSEI UNIVERSITY

7-1 Tuition Information

Campus	College	Department	Entrance Fee (KRW)	Tuition (KRW)	Total (KRW)
Seoul Campus	United Graduate School of Theology	Global Institute of Theology	1,195,000	6,754,000	7,949,000

※ The above tuition and fee charges are in effect for the 2023 Spring semester

7-2 Scholarship Information

- Please refer to GIT scholarship information which is posted on the GIT website (<http://git.yonsei.ac.kr>) > Admissions > Tuition and Financial Support.

[GIT Scholarship] - Available for Admitted students

Scholarship	Eligibility	Benefits	Award Period
Rev. Pai Min-Soo's Sam-ae Scholarship	Outstanding (new) international students recommended by School *The minimum GPA to remain in the fellowship is 3.4/4.3 (If GPA does not meet the minimum GPA each semester, scholarship grant will be stopped)	Full Entrance & Tuition Fee, Dormitory, Stipend	ThM: up to 3 rd semesters; PhD: up to 4 th semesters
GIT International Student Scholarship	Outstanding international students recommended by each department every semester. Current students: Must have a minimum GPA of 3.4/4.3 for the previous semester	Full Tuition Fee, Dormitory, Stipend	One semester (Reviewing availability of grantees will be conducted each semester)

※ Regular semesters: Master's / Ph.D. degree: 1~3 semesters

※ Notes

1) The scholarships above will be granted according to the students' achievement screening every semester.

2) If you take a leave of absence, the scholarship benefits will be suspended.

7-3 Dormitory Information

Dormitory		Qualification and Conditions	Location & Contact
International Campus	Songdo Campus Dormitory	Enrolled students in International Campus	<ul style="list-style-type: none"> ▶ Songdo Dormitory, 85 Songdogwahak-ro, Yeonsu-gu, Incheon 21983,, Korea ▶ https://goo.gl/maps/dc1M8qcwn8QjfSr8 ▶ +82-32-749-2202, residence@yonsei.ac.kr ▶ Website (https://yicdorm.yonsei.ac.kr)

Note I Interview Dates & Locations [TBA]

- ※ Interview candidates will be notified individually by the administrative office.
- ※ The interview schedule and method may be changed depending on the school's circumstances, so those subject to the interview must check with the administrative team.

Department	Time	Method	Interview	Note
Global Institute of Theology	TBA	Online Interview (ZOOM)	○	Interview candidates will be individually notified via e-mail.

Note II Department Contact List

Department	Number	E-mail	Website
Global Institute of Theology	+82-2-2123-3246, +82-32-749-2813	gitadms@yonsei.ac.kr, gitoffice@yonsei.ac.kr	http://git.yonsei.ac.kr



Global Institute of Theology

[Yonsei University Seoul (Sinchon) Campus]
50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Korea
Office of Global Institute of Theology (Theology Hall 113)
Tel: +82-2-2123-3246

[Yonsei University International (Songdo) Campus]
85 Songdogwahak-ro, Yeonsu-gu, Incheon 21983, Korea
Office of Global Institute of Theology (Veritas Hall 109)
Tel: +82-32-749-2813
Email: gitadms@yonsei.ac.kr, gitoffice@yonsei.ac.kr
Website : <http://git.yonsei.ac.kr>